

WINTERFOLD

RETURN TO SCHOOL





# RETURN TO SCHOOL SEPTEMBER 2020

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## THE SAFETY, HEALTH AND WELL- BEING OF OUR PUPILS AND STAFF REMAIN OUR PRIORITY

We are being guided by the UK Government guidelines and other organisations in our decision making about the return to School in September. The Critical Incident Management Team will continue to meet regularly to monitor advice and the action required.

At Winterfold we benefit from a large campus, with plenty of space for pupils to move around safely for classes, sport and activities. This will help us enormously with social distancing.

## STAY SAFE IN 'BUBBLES'

A 'bubble' is a defined group of individuals. In the School setting, pupils will be in a year group bubble. Outside of School, households are termed a bubble. It is permissible for pupils to be in two bubbles but they must keep as separate as possible from others within their bubbles.



# RETURNING TO SCHOOL



## Returning to School

We are looking forward to welcoming back all our pupils on September 7th.

## What are we doing to prepare for the return of pupils?

- Deep cleaning of the whole School site before pupils arrive
- Enhanced daily cleaning throughout the School
- Installation of hand sanitiser units in key buildings.
- Cleaning stations installed in every classroom



## Before and After School

School transport will be running. All passengers over the age of 11 and drivers must wear a face mask which must be kept on before entering the minibus or coach, throughout the journey and until after the passenger alights from the vehicle. Please ensure that face masks are of a plain non-patterned material.

Used face masks must be handled with care so as not to risk infecting either the wearer or others. Please refer to the guidelines on how to safely use a face mask.

Parents who are dropping pupils off are asked to practise social distancing and to keep other children who are with them but not attending school close to them.

Each year group will have a specific route into School - please refer to the letter from Mrs Toms for details. There are markings which we ask parents and carers not to cross. School staff will be on duty to welcome and release children at the start and end of each day.

If you need to talk to your child's form teacher, please either email them directly or contact Mrs Camden in the School Office who will organise an online meeting or phone call.



## Health matters

Under our Covid 19 planning the School Health provision will change slightly. All pupils will be cared for in the Medical room. We have an on-site Matron and all staff are first aid trained. The medical room will be used so that poorly pupils can be kept separate from one another.

If a pupil becomes unwell with Covid-19 symptoms, Matron will assess them and if deemed necessary, parents will be contacted and asked to collect them immediately.

All pupils who present with Covid symptoms will need to have a test carried out. Pupils must remain off School until we have seen either a negative test result or, if a positive result is shown, after ten days of self isolation have been completed.

Pupils who feel unwell at School (non-Covid-19 symptoms) should see Matron in Reception.

## Safety

We will be publishing our full risk assessments on the School website.

Fire Evacuation procedures under social distancing regulations will be introduced and fire drills will be conducted shortly after the start of term to ensure all pupils and staff are familiar with the new arrangements.

UK Government advice and support about Covid-19 can be found on the official website: <https://www.gov.uk/coronavirus>



# SCHOOL LIFE



## Around School

We will implement one way systems around School where there is likely to be a large quantity of people passing each other (eg in teaching area corridors).

We do not intend to place directional markers around the School, we rely on pupils to follow instructions and be sensible.

## Break and lunch time

Each Year group will have a designated area for play at break time and lunch time.

Lunch in the Dining Hall will be taken in year groups which will be staggered to reduce contact between bubbles and allow for cleaning between sittings. Lunch in the Dining Hall will be in year group bubbles and timings will be staggered to reduce contact between bubbles and to allow for cleaning. Years 7 & 8 will enjoy the privilege of having their lunch in the Main House. Each food station in both dining halls will be completely cleaned and replenished between each year group's sitting.

## Daily Hygiene

All classrooms will be deep cleaned every morning. Each class has a cleaning station.

Teaching Assistants or teachers will regularly clean all surfaces and equipment throughout the day.

School cleaners will clean during break and lunchtime.

Pupils will be encouraged to practise regular handwashing after each activity, and before and after meals

We will be encouraging pupils to use the hand sanitisers whilst moving around the School.

## Assemblies

We will hold year group assemblies in Penryn and use our digital platform Zoom for whole School assemblies. Sadly under current rules guidance, congregational hymn singing is not allowed.

## Sports

There will be no external sports fixtures against other schools during the first half of Michaelmas term, and these will only be reinstated when we are advised it is safe to do so. Sports sessions will continue for pupils in their year group bubbles, however only non-contact sports will be played. As there can be no cross-over between the different years a new programme of Pack competitions will be put in place which allows us to adhere to the guidelines whilst also giving pupils the chance to take part in competitive activities.

## Music

We will continue to offer Peripatetic lessons in School.

## Activities and Trips

There will be no off-campus trips in the first half of Michaelmas term. We will re-adjust our co-curricular programme so that we follow Government guidelines but we will also offer a skills, fitness and development based programme.

The possibility of off-campus visits and trips will be reviewed at half term.

## Uniform

Unless otherwise advised, pupils should wear their normal School uniform.

## Special Visitors

Only essential visitors will be allowed to access the School site to mitigate the risk of infection. Any visitor who is permitted will undergo checks prior to entering the site and will be asked to wear a face mask and use hand sanitiser.

We cannot currently allow parents to visit the School. If you need to contact any members of the School staff, please either email the class teacher, Deputy Heads or Headmistress directly, or contact Mrs Camden in the School Office who will organise an online meeting or phone call.





# ACADEMIC LIFE

## Teaching

It is our aim to have 100% of students back at School 100% of the time, but if at any point that becomes impossible we will continue to provide education through a combination of remote learning and on-site lessons.

Teaching will be in year group bubbles. All teaching will be classroom based with teachers moving from one room to another.

There are cleaning stations in each classroom and there will be hand sanitiser units in each teaching area.

Classrooms have been rearranged with desks facing forward to limit face-to-face contact and encourage distancing.

Gaps between pupil seating will be maximised.

Teachers will remain at the front of the classroom as much as possible, and at a distance from the pupils.

Where pupils do move to specialist classrooms (Science, Drama, Art, DT and Music) there will be no queuing outside the classrooms. There will be strict routes ensuring quick and safe entry and exit to classrooms and teaching areas.

Teachers will be practising social distancing in their common areas – restrictions on the number in the staff Common Room at any one time for example. A one way system will operate in other areas where there may be heavy footfall and in and out of the Dining Hall.

## Well-Being and Behaviour

At the start of term the new procedures in School will be explained to all students. This will be reiterated throughout the term. We expect our pupils to adhere to these procedures to help us ensure the safety of all students and staff. We anticipate that, for some, these changes may be challenging and some students may be anxious, the School Counsellor and Adolescent Mental Health Nurse will be available to help any student who is struggling.

Good behaviour and kindness of students towards each other is of particular importance at this time.

5	Full Lockdown	No pupils or teachers in School, except keyworker children	All teaching and learning is conducted remotely using Zoom and SeeSaw. Normal academic timetable will operate with lessons available in the online archive area for those pupils in different time zones
4	Partial Lockdown	Some pupils allowed into School	Teaching and learning is conducted remotely using Zoom and SeeSaw. Some year groups will be able to access lessons on site – according to Government guidance social distancing required for those on site
3	Easing of Restrictions	All pupils in School with strict control measures	Teaching is conducted in school as much as possible. Social distancing is required with pupils in bubbles
2	Ongoing Social Distancing	All pupils in School	All teaching is on site with more movement allowed between bubbles . Sport and extra-curricular activities in bubbles
1	Schools operate under new normal guidance	All pupils in School	All teaching returns to normal on site. Co-curricular and sports resume. Assemblies and other large gatherings resume

The table shows details of the staged planning that is dependent on the national picture and the associated Government guidance. It shows the five stages from full lockdown to the School being open according to new normal guidance.

It is our hope that we will be in Stage 1 as soon as possible, but we will monitor the situation and continue to advise parents with the latest information.

If a pupil needs to miss lessons to self-isolate, we will endeavour to continue to offer their full education through passive zoom lessons. Obviously their class teacher will support them during their period of self-isolation, and there will be opportunities to catch up on any work missed when they return to the classroom.





Wearing a non-medical face mask

### HOW TO WEAR A NON-MEDICAL FABRIC MASK SAFELY

#### Do's →



A fabric mask can protect others around you. To protect yourself and prevent the spread of COVID-19, remember to keep at least 1 metre distance from others, clean your hands frequently and thoroughly, and avoid touching your face and mask.

[who.int/epi-win](https://www.who.int/epi-win) 

Washing your hands



Wet hands with water



apply enough soap to cover all hand surfaces.



Rub hands palm to palm



right palm over left dorsum with interlaced fingers and vice versa



palm to palm with fingers interlaced



backs of fingers to opposing palms with fingers interlocked



rotational rubbing of left thumb clasped in right palm and vice versa



rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa.



Rinse hands with water



dry thoroughly with a single use towel



use towel to turn off faucet



...and your hands are safe.

Safely using tissues

# CATCH IT

Germ spread easily. Always carry tissues and use them to catch your cough or sneeze.



# BIN IT

Germ can live for several hours on tissues. Dispose of your tissue as soon as possible.



# KILL IT

Hands can transfer germ to every surface you touch. Clean your hands as soon as you can.



